

## Dual Enrollment and Early Admissions Agreement

1. I understand that I am responsible for providing my high school with a copy of my schedule before the beginning of both the fall and spring semesters.
2. I understand that I will also provide a copy of my schedule to my home high school Media Specialist to check out the textbook(s) necessary. If the textbook is not available, I will be provided with a voucher within a reasonable period of time.
3. I understand that the college will provide my grades by the end of the semester. I may need to meet with my school counselor to retrieve my grades online.
4. I understand that I am ineligible to repeat a course until after high school graduation.
5. I understand that it is my responsibility to notify and send transcripts of dual enrollment courses to the post-secondary institution that I plan on attending.
6. I understand that Collier County schools will pay for books ONLY. All other supplies, including the need for a calculator, are my responsibility.
7. I understand that I must return my textbook(s) to the Media Specialist at my home school within five days of the end of the semester before I can check-out the following semester's textbook(s).
8. I understand that any textbook(s) not returned within 5 days of the end of the college semester will potentially result in non-issuance of graduation tickets until all textbook(s) obligations are satisfied.
9. I understand that I may not add or drop courses without counselor approval. Furthermore, because CCPs rules require full-time enrollment, I may be required to return to my home high school and be assigned a course for which /I may not receive credit.
10. At FSW students are not permitted to drop courses after the end of the college "drop/add" period. Students with extenuating circumstances wanting to withdraw after the end of the drop/add period must follow the late drop petition process outlined in the college catalogue.
11. At FSW an Early Admissions student with permission from his/her assigned school, who drops or withdraws from a Dual enrollment course and falls below 12 credit hours, must return to the assigned high school for class assignment by the Principal or designee and will lose his/her Early Admissions full-time status.
12. At FGCU students who have enrolled may withdraw only due to extenuating circumstances approved by both the Accelerated Collegiate Experience director and the high school principal or designee. Please allow adequate time for a request to withdraw due to extenuating circumstances. This process needs to be initiated at the home high school at least five business days prior to the drop deadline.
13. I understand that if I drop out of a course I must return to my high school for a class assignment.
14. I understand that I must maintain both the college required and the high school GPA to remain in the program.

15. I understand, per Florida statute 1007.271, that I may lose the opportunity to continue in a dual enrollment course if I become disruptive in the learning process.
16. I understand that as a student attending a postsecondary institution I am considered an adult and therefore have the right to privacy regarding my educational rights at the postsecondary school.

#### DUAL ENROLLEMNT/EARLY ADMISSION SIGNATURE FORM

I have read this agreement and agree to abide by the statements listed.

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Student Signature

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Date

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Student Cell number

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Student e-mail address

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Parent/Guardian Signature

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Date

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Parent Telephone number

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Parent e-mail address

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School Counselor Signature

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Date